



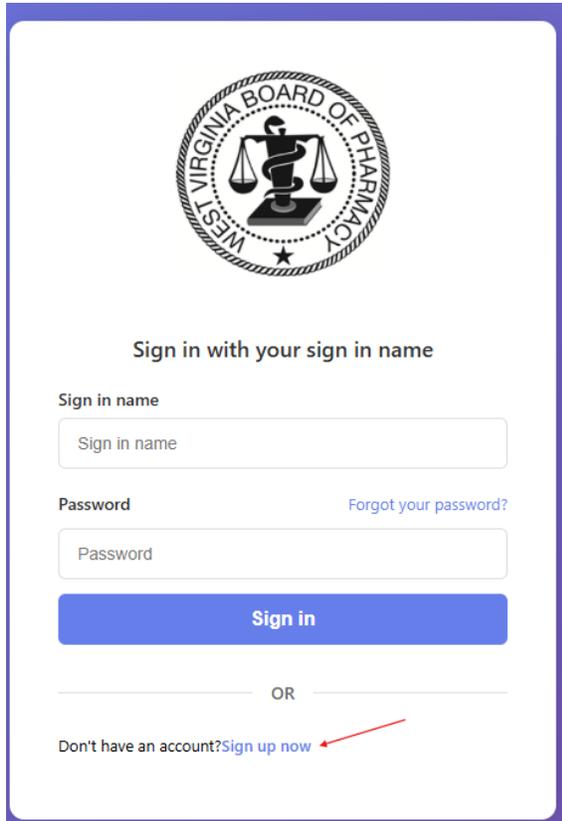
# **RxGov Medical Resident New User Registration Guide**

**State of West Virginia Board of Pharmacy  
Controlled Substance Monitoring Program (CSMP)  
1207 Quarrier Street, 4th Floor  
Charleston, WV 25301**

*Release Date: February 2026*

## Creating an Account

To create an account in RxGov, please go to <https://pmpwv.rxgov.com/> and click on [Sign Up now](#).



WEST VIRGINIA BOARD OF PHARMACY

Sign in with your sign in name

Sign in name

Sign in name

Password [Forgot your password?](#)

Password

Sign in

OR

Don't have an account? [Sign up now](#)

1. Enter your email address and click “Send verification code”.
2. Check your email (it may be in your spam or junk folder) and copy the verification code. Once you enter the code, click “Verify code.”
3. You will receive a message that your email has been verified.
4. Enter a New Password, Confirm New Password, your first name (Given Name) and last name (Surname). Then click Continue.
5. This will take you to the RxGov Registration Form.

## Account Type (i)

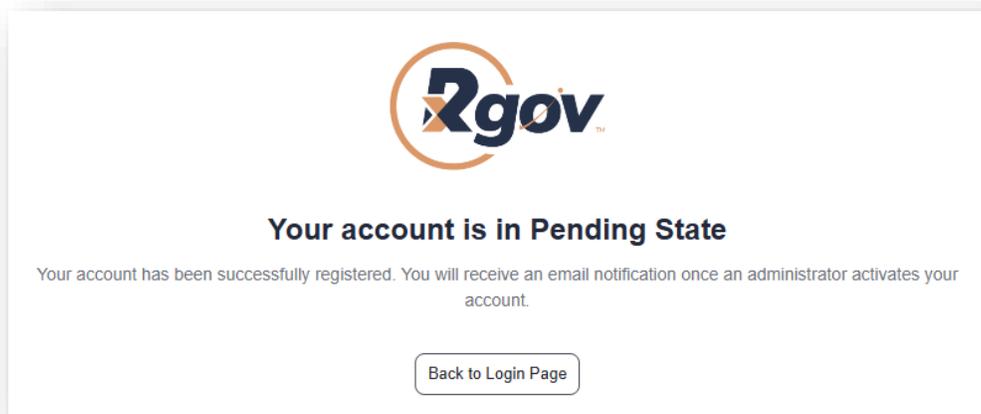
Role \*

select role ▲

- Dispenser
- Investigative User
- Medical Resident**
- PMP Admin
- Prescriber
- Submitter

Complete Registration

6. Complete the required fields and select **“Medical Resident”** for your Role.
7. Enter DEA and NPI:
  - a. DEA can either be your hospital DEA or an individual DEA
  - b. NPI can either be your hospital NPI or an individual NPI
8. Select a User Type.
9. Select specialties, if any, or choose Other and type “Other”.
10. Upload any verification documents (e.g., medical license)
11. Click Complete Registration.
12. Your account will be in a pending state and you will receive an email when your account has been approved by a state administrator.



13. **Note:** your email address will be your username/sign in name when logging in.