

West Virginia Board of Pharmacy

1207 Quarrier St., 4th Floor

Charleston, WV 25301

Ph. (304) 558-0558 Fax (304) 558-0575

CONTROLLED SUBSTANCE PERMIT INSPECTION

Documents to be presented during an Inspection

1. Current DEA Registrant Certificate
2. Current WV board of Pharmacy CS permit
3. Perpetual inventories with monthly audits
4. Last Biennial Inventory
5. Power of Attorney - if applicable
6. Records of return or destruction of controlled substances
7. Controlled substance invoices and executed DEA Form-222's
8. Records of loss or theft of controlled substances (if applicable)
9. Records of sales of prescriptions drugs without a prescription (if applicable)
10. Refrigerator/freezer temperature logs (if applicable)