

**BOARD MEMBERS**

*John J. Bernabei, President  
Dennis Lewis, Vice President  
Dave Bowyer, Secretary  
James Rucker \*  
Jenna Misiti\*  
Sam Kapourales  
Vicky Skaff  
(\*Public Member)*



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**STAFF**

*Michael L. Goff,  
Executive Director &  
CSMP Administrator*

*John P. Smolder,  
CFO/COO*

*Matthew D. Morris,  
General Counsel*

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**MINUTES OF THE WEST VIRGINIA BOARD OF PHARMACY  
MAY 3, 2023, MEETING**

On Wednesday, May 3, 2023, the West Virginia Board of Pharmacy (“Board”) convened at the West Virginia Board of Pharmacy office in Charleston, West Virginia, for a meeting to discuss and approve an annual budget. The meeting was open to the public.

**Board Members present:**

John J. Bernabei, President, via video conference  
Dennis Lewis, Vice President, via video conference  
David Bowyer, Secretary, via video conference  
Vicky Skaff, via video conference  
James Rucker, via video conference  
Jenna Misiti, via video conference

**Board Staff present:**

Michael Goff, Executive Director, and CSMP Administrator, via video conference  
John Smolder, CFO/COO  
Matthew Morris, General Counsel

**Public present:**

None

President Bernabei called the meeting to order and recognized that a quorum was present. In compliance with West Virginia Code § 6-9A 3(h), notice of the meeting was posted on the West Virginia Secretary of State’s website and listed the date, time, place, and purpose of the meeting. The meeting was opened with a prayer.

1. John Smolder, CFO/COO presented the FY2024 budget and opened the floor for discussion.

2. After discussion, Board Vice President Lewis made a motion to approve the FY2024 annual budget with no amendments. The motion was seconded by Board Secretary Bowyer and passed unanimously without further discussion.
3. Executive Director, Michael Goff, requested the Board enter Executive Session.
4. Board Vice President Lewis made a motion to enter Executive Session. The motion was seconded by Board Member Misiti and passed unanimously without discussion.
5. Upon exiting Executive Session, Board member Skaff made a motion to adjourn the meeting. The motion was seconded by Board member Misiti and passed unanimously.



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John J. Bernabei, President  
West Virginia Board of Pharmacy



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David Bowyer, Secretary  
West Virginia Board of Pharmacy