

# West Virginia Board of Pharmacy

1207 Quarrier St., 4<sup>th</sup> Floor

Charleston, WV 25301

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## Nuclear Pharmacies – Documents to be presented during an Inspection

1. All regulatory licenses/permits
2. Show the Sterile Compounding Policy & Procedure Manual and all required documentation records. 15-1-16.2.2
  - All personnel have passed initial and subsequent annual competency assessments of aseptic (to include didactic with written testing and observational) competency skills including handling of RAM and HD (797)
  - All personnel have passed initial and subsequent annual gloved fingertip testing (797)
  - All personnel have passed initial and subsequent annual media fill testing (797)
  - Certifications of ISO class 7 and 8 secondary engineering controls (every 6 months) per CETA standard CAG 03-2006-13 (797)
  - Certifications of ISO class 5 primary engineering controls (every 6 months) CETA standard CAG 03-2006-13 (797)
  - Viable and non-viable air sampling results (797)
  - Surface sampling results (797)
  - Cleaning records: daily, weekly, monthly (797)
3. Non-Sterile compounding (if performed)
  - Training records
  - Annual competency assessment (didactic with written testing and observational)
  - Master formulation records
  - Compounding records
4. Show the Quality Assurance Program documents including recent staff meeting minutes. 15-1-20.2.3
  - All records related to ambient dose surveys, contamination surveys, molybdenum -99 breakthrough tests, etc.
  - All records required for NRC compliance and inspections
  - Instrument calibration records
  - Quality control measures and documentation
  - Certifications received by staff and/or facility
5. Returned drug log if applicable. 15-1-12.3
6. Records of technician trainee training including hours accrued. 15-7.4.5
7. Show the approved Pharmacy Technician Training Program booklet or folder or other associated training programs 15-7-2.5
8. Record of pharmacist working over 12-hour shift if applicable. 15-1-14.8.1
9. **NABP CE MONITOR REPORT** for all pharmacists regularly employed and floaters assigned to this facility this year. 15-3-9.1

### **Please read the following carefully and comply:**

***For those licenses renewed in 2023: NABP CE Monitor Report from 7-1-2021 to 6/30/2023 only!***

***For those licenses renewed in 2024: NABP CE Monitor Report from 7-1-2022 to 6/30/2024 only!***

***Records for most current four years CE should be available at employment site at all times; But they will not be reviewed during this inspection.***

10. Have a copy of an up-to-date Combined Technician Listing and Confidentiality Affidavit prepared for the inspector. 15-1-20.3.1  
15-1-20.3.2.10