

West Virginia Board of Pharmacy

1207 Quarrier St., 4th Floor

Charleston, WV 25301

Ph. (304) 558-0558 Fax (304) 558-0575

CONTROLLED SUBSTANCE PERMIT/CONSULTANT PHARMACIST INSPECTION

Documents to be presented during an Inspection

1. Personal Pharmacist License 15-1-19.3.1
2. Consultant License for this facility 15-1-19.3.2
3. Electronic or Manual Log with date, time and activities performed. 15-1-19.5
4. Policy and Procedures Manual 15-1-19.5.3
5. Destruction records of medications by the pharmacist and nurse. 15-1-19.5.3.h.2
6. Additional information can be found in WV Pharmacy Law Book 15-1-19 & 15-1-21

7. NABP CE MONITOR REPORT for consultant.

Please read the following carefully and comply:

For those licenses renewed in 2023: NABP CE Monitor Report from 7-1-2021 to 6/30/2023 only!

For those licenses renewed in 2024: NABP CE Monitor Report from 7-1-2022 to 6/30/2024 only!

NOTE: 3 HRS of continuing education related to consulting practice is required per year (total of 6 hrs. per license renewal period)

Records for most current four years CE should be available at employment site at all times; But they will not be reviewed during this inspection.