

West Virginia Board of Pharmacy

Phone (304) 558-0558

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Charleston, West Virginia 25311

NUCLEAR PHARMACY INSPECTION REPORT

«Corporate_Name» «Pharmacy_Name» «Street_Address» «Mailing_Address» «City», «State» «Zip»	E-Mail Address «EmailAddress»	Date «Next_Insp»
	Phone «WorkPhone»	Fax «FaxNumber»
	Nuclear License # «DEA_License_»	WVBP # «BOP_License_»
	P.I.C. «Pharmacist_in_Charge»	License # «License_»
	Hours «Pharmacy_Hours»	

Item	Question	Reference	Yes	No	NA
1	Attach a completed USP 797 Inspection Form				
2	Does the pharmacy have an automated dispensing system?	15-1-20.3.2.11			
3	What is the name of this dispensing equipment? _____				
4	Has the Board been notified in writing of its installation?	15-1-20.3.2.11			
5	Is there an alarm system installed according to Rules?	15-1-14.7.2			
6	Does the alarm system have a backup battery power source?	15-1-14.7.2.2			
7	Are barriers installed according to Rules?	15-1-14.7(d).1 & 15-2-4			
8	Only authorized non-registered person(s) in prescription area?	15-1-18.7			
9	Only pharmacists have key and code to prescription area?	15-1-14.7.3.1			
10	Are the Pharmacy Permit and Nuclear Regulatory Permits posted?	15-1-14.3.3			
11	Are Rules of Professional Conduct posted?	15-1-19.15			
12	Are all pharmacist and technician licenses posted?	30-5-11			
13	Is a copy of the Combined Technician List and Confidentiality Statement posted?	15.1-20.3.3.1 15-1-20.3.2.10			
14	Are after hours entry rules followed?	15-1-14.7.3			
15	Does PIC work 30 or more HR/WK if pharmacy is open more than 40HR/WK?	15-1-2.40c			
16	Does PIC work 50% of hours if pharmacy is open less than 40 HR/WK?	Board policy			
17	Has an Interim PIC been utilized?	15-1-14.5.2			
18	Has the PIC seen current licenses of all current employees?	15-1-20.3.2.6			
19	Does the pharmacy have an ongoing Quality Assurance program in place?	15-1-20.3.2.3			
20	Are written reports prepared when dispensing errors occur?	Board Policy			
21	Are these reports formally discussed with prescription dept. personnel?	Board Policy			
22	Is the pharmacy separate from all other areas?	15-1-17.2			
23	Are refrigerator temperatures all between 2 to 8°C (36 to 46°F)?	15-1-15.1.2			
24	List refrigerator temperatures:				
25	Are freezer temperatures between -10 to -25°C (-13 to 14°F)?	15-1-15.1.2			
26	List the freezer temperatures:				
27	Is the pharmacy area temperature controlled and between 20 to 25°C (68 to 77°F)?	15-1-15.1.2			
28	What is the pharmacy area current temperature?				
29	Is the prescription counter clean and dust free?	15-1-18.2			
30	Is the prescription counter only used for prescription preparation?	15-1-18.2			

31	Is the prescription preparation room clean, orderly and dust free?	15-1-18.5			
32	Is the sink used only for cleaning hands and equipment?	15-1-18.3			
33	Are pharmacists wearing white coats, lab jackets or smocks?	15-1-18.4			
34	Do pharmacists have a proper name tag on their garment?	15-1-18.4			
35	Are electronic prescription transmissions certified?	15-1-21.1.7.b			
36	Are telephoned prescriptions properly & completely documented?	15-1-19.13.1			
37	Is there proper documentation of afterhours entry?	15-1-14.7.3			
38	Are complete patient profiles maintained on all patients?	15-1-15.2.6			
39	Does the pharmacy maintain signed and complete daily Rx reports?	15-4-5.2.3			
40	In lieu of a Daily Report does pharmacy maintain a proper log book?	15-4-5.2.3			
41	Is one full year of dispensing records available online?	15-4-4			
42	Can the pharmacy generate five full years of dispensing's on request?	15-4-4			
43	Is 12-hour shift not exceeded?	15-1-14.8.1			
44	Is there documentation if 12-hour shift is exceeded?	15-1-14.8.1			
45	Are CE certificates or records for all pharmacists available for inspection?	15-3-13.3			
46	Do pharmacists have 3 hours CE on drug diversion & WV statistics?	15-3-4.4			
47	Do all pharmacists have at least 6 hours of live CE for reporting period?	15-3-4.3			
48	Do all pharmacists have 30 or more hours of CE for reporting period?	15-3-4.1			
49	All licensed technicians are wearing proper attire and name tags?	15-1-18.4			
50	Does the pharmacy maintain writing duties for all technicians?	15-1-20.3.2			
51	No technician is observed violating legally authorized duties?	15-7-5(1)			
52	Are all technicians are directly supervised by the pharmacist on duty?	15-1-20.3.2.4			
53	Are PCTB techs or those licensed in other states also licensed in WV?	15-7-3.1.c			
54	Is there proper radioactive storage & decay areas?	15-1-17.2.1			
55	Are outside containers labeled with the standard radiation symbol?	15-1-17.3.2a			
56	Are outside containers labeled "CAUTION-Radioactive Material"?	15-1-17.3.2b			
57	Are outside containers labeled with the name of the radio nucleotide?	15-1-17.3.2c			
58	Are outside containers labeled with the chemical form?	15-1-17.3.2d			
59	Are outside containers labeled with amount of radioactive material?	15-1-17.3.2e			
60	Are outside containers labeled with the volume in milliliters if a liquid?	15-1-17.3.2f			
61	Are outside containers labeled with the calibration time?	15-1-17.3.2g			
62	Are outside containers labeled with the practitioner's name and assigned lot number?	15-1-17.3.2h			
63	Are immediate inner containers labeled with the standard radiation symbol?	15-1-17.3.3a			
64	Are inner containers labeled "CAUTION-Radioactive Material"?	15-1-17.3.3b			
65	Are immediate inner containers labeled with the prescription number?	15-1-17-3.3c			
66	Blank Line				
67	Blank Line				
68	Blank Line				
69	Blank Line				
70	Blank Line				

Inspector Comments:

«Pharmacist_in_Charge»	Date	«Inspector»	Date
Pharmacist-in-Charge		Inspector	