

West Virginia Board of Pharmacy

Phone (304) 558-0558

2310 Kanawha Boulevard East

Fax (304) 558-0572

Charleston, West Virginia 25311

NEW PHARMACY INSPECTION REPORT

«Corporate_Name» «Pharmacy_Name» «Street_Address» «Mailing_Address» «City», «State» «Zip»	E-Mail Address «EmailAddress»	Date «Next_Insp»
	Phone «WorkPhone»	Fax «FaxNumber»
	DEA License # «DEA_License_»	WVBOP # «BOP_License_»
	P.I.C. «Pharmacist_in_Charge»	License # «License_»
	Hours «Pharmacy_Hours»	

Is this an INPATIENT ____ or OUTPATIENT ____ Pharmacy?

Item	Question	Reference	Yes	No	NA
1	Will this pharmacy perform USP 795 Non-Sterile Compounding?				
2	If Yes attach a USP 795 Inspection Form.				
3	Will this pharmacy perform USP 797 Sterile Compounding?				
4	If Yes attach a USP 797 Inspection Form.				
5	Is the pharmacy area separated from the rest of the store according to Rules?	15-1-14.7.1a			
6	Is an alarm system installed for determining breaking and entering?	15-1-14.7.2			
7	Will pharmacists only have keys and code to enter the pharmacy area?	15-1-14.7.2			
8	Is there adequate equipment to prepare prescriptions?	15-1-15.2.2			
9	Is there a sanitary method for measuring liquids?	15-1-15.2.1			
10	Are adequate reference works and materials available?	Board Policy			
11	Is there a balance and set of weights available?	15-1-15.2.2			
12	Is the pharmacy area temperature controlled and between 20 to 25°C (68 to 77°F)?	15-1-15.1.2			
13	Are refrigerator temperatures all between 2 to 8°C (36 to 46°F)?	15-1-15.1.2			
14	If to be used are freezer temperatures between -10 to -25°C (-13 to 14°F)?	15-1-15.1.2			
15	What date does the pharmacy expect to first stock controlled drugs?				
16	Will all controlled drugs be dispersed among regular stock?	15-2-4.6.9			
17	Will CII drugs be locked in secure safe or cabinet (20-gauge steel or better)?	15-2-4.6.a			
18	Is there a current copy of WV Board of Pharmacy Law and Rules available?	15-1-15.2.8			
19	Is a copy of the generic substitution rule posted?	30-5-45b.(o)			
20	Is a copy of the Rules of Professional Conduct posted?	15-1-19.15			
21	What is the name of the pharmacies computer software?				
22	How many separate prescription files does this system generate?				
23	Are adequate reports printable?	15-4-5.2.3			
24	Does daily printout show pharmacist(s) verification & signature line?	15-4-5.2.3			
25	Will the pharmacy maintain a daily log book in lieu of printed report?	15-4-5.2.3			
26	Is the duty pharmacist identified on the prescription record?	15-1-19.13.4			
27	Are the initials of all personnel who have worked on Rx recorded?	15-1-19.13.4			
28	Do the pharmacist's initials appear on the Rx label?	15-1-19.13.4			

29	Does the manufacture's name and drug generic name appear on the Rx label?	30-5-12b(j)			
30	If dispensed as equivalent does the Rx label show "Substituted for" "brand"?	15-1-22.1.4(i)l			
31	Does the Rx label show a beyond use date?	15-1-22.1.4(k)			
32	Does the Rx label show the prescriber's name?	15-1-22.1.4.c			
33	Does the Rx label show proper title for mid-level practitioners?	Not currently required by Rule			
34	Will the pharmacy have an ongoing Quality Assurance program in place?	15-1-20.3.2.3			
35	Will the pharmacy conduct Technician training?				
36	If so, is there an approved Pharmacy Technician Training manual available?	15-1-20.3.2.4			
37	Is there a separate counseling area available for the pharmacist?	15-1-15-1.1			
38	Does counseling area ensure the privacy & confidentiality of any discussions?	15-1-15.1.1			
39	Is the counseling area convenient to the pharmacist?	15-1-15.1.1			
40	How is Offer to Counsel made if the Rx is mailed or delivered by other means?	15-1-19.13.6			
41	Will completed prescriptions be stored in the pharmacy area which does not have unlicensed personnel?	15-1-14.7.5			
42	Will pharmacists at this pharmacy administer vaccines?				
43	Are current licenses and CPR certification available & posted?	15-12-1			
44	Are CDC guidelines in place and to be followed?	15-12-5.1.a			
45	Are all medication review pharmacists licensed in WV?	Board Policy			
46	Does the pharmacy have a connection to the CSMP?	15-8-3			
47	Will all Controlled Drug records be submitted to CSMP?	15-8-3			
48	Will the pharmacy sell pseudoephedrine products?	60A-10-8.b			
49	Will the pharmacy be registered through the NPLEX System?	60A-10-8.b			
50	Blank Line				
	Blank Line				

I certify that the above answers are correct and that I am aware of all my duties and responsibilities as the Pharmacist-in-Charge as listed in §15-1-20. **Duties and Responsibilities of the Pharmacist-in-Charge.**

Pharmacist-in-Charge Signature
«Pharmacist_in_Charge»

_____ I recommend this licensure with the following stipulations:

_____ I do not recommend this license because of the following:

Comments:

Date: _____

Inspector _____

«Inspector»