

# West Virginia Board of Pharmacy

2310 Kanawha Boulevard East

Charleston, WV 25311

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## CONTROLLED SUBSTANCE PERMIT/CONSULTANT PHARMACIST INSPECTION

Documents to be presented during an Inspection

1. Personal Pharmacist License 15-1-23.2.1
2. Consultant License for this facility 15-1-23.2.1
3. Electronic or Manual Log with date, time and activities performed. 15-1-23-4.1
4. Policy and Procedures Manual 15-1-23-4.3
5. Destruction records of medications by the pharmacist and nurse. 15-1-23-4.3.H.2
6. Additional information can be found in WV Pharmacy Law Book 15-1-23 & 15-1-24
  
7. **NABP CE MONITOR REPORT** for consultant

*Records submitted for the current license only ARE required for inspection. For those licensed in 2015 NABP Report from 7/1/2013 to 6/30/2015. Licensed in 2016 NABP Report from 7-1-2014 to 6/30/2016. Records for most current four years CE should be available at employment site at all times.*

**DO NOT** expect the inspector to wade through a stack of printed CE Certificates. It is a waste of your time and theirs!