

# West Virginia Board of Pharmacy

1207 Quarrier St., 4<sup>th</sup> Floor

Charleston, WV 25301

Ph. (304) 558-0558 Fax (304) 558-0575

## CONTROLLED SUBSTANCE PERMIT/CONSULTANT PHARMACIST INSPECTION

Documents to be presented during an Inspection

- |   |                             |
|---|-----------------------------|
| 1. Personal Pharmacist License  | 15-1-19.2.1                 |
| 2. Consultant License for this facility                               | 15-1-19-1 and 15-1-19-2     |
| 3. Electronic or Manual Log with date, time and activities performed. | 15-1-19-4.1 and 15-1-19-4.2 |
| 4. Policy and Procedures Manual                                       | 15-1-19-4.3                 |
| 5. Destruction records of medications by the pharmacist and nurse.    | 15-1-19-4.3.h.2             |
| 6. Additional information can be found in WV Pharmacy Law Book        | 15-1-23 & 15-1-24           |

### 7. NABP CE MONITOR REPORT for consultant.

**Please read the following carefully and comply:**

*For those licenses renewed in 2022: NABP CE Monitor Report from 7-1-2020 to 6/30/2022 only!*

*For those licenses renewed in 2023: NABP CE Monitor Report from 7-1-2021 to 6/30/2023 only!*

**NOTE: 3 HRS of continuing education related to consulting practice is required per year (total of 6 hrs. per license renewal period)**

*Records for most current four years CE should be available at employment site at all times; But they will not be reviewed during this inspection.*